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DHR Action Plan – Jane – Central Bedfordshire CSP

	Recommendation	Scope of recommendation	Action to take	Lead Agency	Key Milestones achieved in enacting recommendation	Target Date	Completion date and outcome
1	A review of legislation to reflect all domestic abuse victims are informed of a perpetrators impending release from Prison following any length of custodial sentence. This must include a stated process and organisational responsibility.	National	Contact with relevant committee. Outline of proposal. Identification of process, relevant authority responsibilities and blockages to overcome. Consultation and implementation.	DA Commissioner			
2	As a safeguarding function, it is strongly recommended that the MARAC should be placed on a statutory footing.	National	Review of existing statutes to confirm necessity. Assign level of prioritisation against competing subjects. Identify relevant existing Bills to be incorporated into.	DA Commissioner	19/01/23 – DA Commissioners office contacted and agreed that it is an issue that is being looked at for progression.		



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			Proposal papers drafted and submitted.				
3	An interim local process to be agreed between Probation, Police and Support services to inform victims of domestic abuse of the imminent release from prison of their perpetrators following a custodial sentence whilst the National review takes place.	Local	Task and finish group to be initiated, Meeting between leads of probation, police and support services. Identify process for Probation obtaining prisoner release information and any barriers. Process to be identified on timely transference of information. Communication and training package to be devised for staff. Implementation of process.	Police	16/01/23 – Start and finish group lead identified.		



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3a	Clear lines of responsibility need to be determined in relation to ownership, management and sharing of information specific to prison releases of domestic abuse perpetrators, notification to victims and reviewing safety plans.	Local	Identify each stage of process and establish actions required to be taken by each agency at each stage. Examine how to overcome any barriers identified. Outline a process document with clear direction of the delegation of responsibility. Identify a recording system to analyse outcomes.	Police	17/01/23 – Scoping exercise begun for relevant organisation to notify victims.		
4	Bedfordshire Probation to include reminder information on managing domestic abuse cases in their communications to staff, focusing on the importance of pre-release	Local	Reminder to be placed in the weekly newsletter and repeat on a minimum quarterly basis. All staff required to complete	Probation			



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	planning and multi-agency working.		mandatory adult safeguarding training with review by managers in supervision sessions. Regular case audit review process to be utilised for analysis of compliance and effectiveness.				
5	Discussion for pre-release domestic abuse intelligence checks to be requested by Probation for a 12-month period where there are known cases of domestic abuse.	Local	Dissemination of information to all probation staff or requisite for 12 months intelligence request on DA cases rather than 6 months. Head of Police intelligence to allow and communicate to intelligence department that DA will be twelve months.	Probation			



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			Probation to work alongside identified Police Lead to share information to safeguard and risk assess victims of all DA subjects within Probation criteria				
6	Ensure minimum of annual meetings between Probation Head of Service and Police Lead for Public Protection to discuss collectively our approaches to domestic abuse cases.	Local	Head of PDU at Probation to arrange and diarise annual meetings with Police head of PPU. Ongoing review as to whether they should be more frequent. Minutes and action log to be recorded and actioned where appropriate.	Probation			
7	Public Health to devise a bespoke training package for agencies enabling them to identify and understand the correlation between	Local	Obtain commissioning. Devise training programme.	BLMK Public Health			



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	domestic abuse and mental health issues.		Timetable for delivery. Communication plan for organisations/agencies.				
8	BLMK Public Health to integrate a domestic abuse specialist from the local region to sit on the Suicide Prevention Steering Group.	Local	Identify the most relevant DA specialist. Ensure inclusion on Suicide Prevention Steering Group meeting invites and documents.	BLMK Public Health			
9	Agencies to improve on a collaborative approach to supporting those who require safeguarding, particularly with multi-complex needs including: <ul style="list-style-type: none"> • Fostering relationships • Utilising existing multi-agency meetings for planning 	Local	Identify appropriate reviewing delegation of implementation and ongoing practice. Buy-in of organisational/agency executives. Awareness package.	Central Bedfordshire CSP			



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	<ul style="list-style-type: none"> Improving communication between agencies 		Dissemination to operative staff via executives. Review/analysis method identified for scrutiny.				
10	Bedfordshire Police to integrate a system of flagging or alerts created on the Athena database to highlight and prioritise summary only offences where the STL may be applicable.	Local	Scope for feasibility. Authority gained by Police executives. Application to relevant IT governance.	Bedfordshire Police		September 2023	
11	Bedfordshire Police are to re-emphasise the importance of following policies and processes that have been implemented for the recording, investigation and prosecution of domestic abuse related offences to their staff and officers of all ranks.	Local	Communication package to be disseminated through intranet. Consideration of re-training at all ranks if required. Policy documents to be accessible to all.	Bedfordshire Police			



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			Regular dip sampling at each rank structure. Evaluation by Investigation Standards Board.				
12	MARAC within Bedfordshire to identify a local interim process for the escalation of non-completed actions with accountability whilst awaiting the outcome of the National recommendation at 2.	Local	Identify an audit process. Decide on non-compliance criteria or timeframe to be addressed. Identify governance structure for escalation of findings. Identify process and method of escalation. Implement an overall review structure for effectiveness.	Central Beds Domestic Abuse Service	17/01/23 – Audit process, non-compliance criteria and governance structure for escalation suggested. To be taken to Bedfordshire MARAC Steering group for agreement to present to PAN Beds DA Strategic Group.		
13	Domestic abuse training by ELFT IDVA to be implemented as compulsory for all Care Coordinators.	Local	Relevant training programme identified.	ELFT			



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			Timetable for delivery. Process for supervisors to review patient completed documentation for one-to-one questioning for check and balance.				
14	ELFT to review the Bedfordshire and Luton Directorate induction programme to incorporate suicide prevention training and domestic abuse and for this to be delivered to all community, crisis, and inpatient staff and Care Coordinators.	Local	Utilise current suicide prevention programme on a rolling programme. Induction review to include staff being booked onto course as part of induction by managers. Managers to book staff onto DA training as part of induction plan. Outcomes assessed during supervisory reviews.	ELFT			



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15	CBC Housing to ensure all staff provide an out of office automatic reply on their emails and phone messaging service to include hours of work and provide support service information for those in crisis.	Local	Primary message and support network to be agreed for all staff. Communication to staff. implementation	CBC Housing	February 2023 – Review of current processes undertaken		
16	CBC Housing to ensure the requirement for immediate referrals are written into their policy and procedures where there is an immediate safeguarding issue or immediate risk of harm.	Local	Policy and procedure Review. Re-write for inclusion of this process. Communication to staff Implementation. Reviews of cases to ensure compliance in staff one to ones.	CBC Housing	Summer 2022 – Up to date Safeguarding training delivered to Lets Rent Team		
17	CBC Housing to revise procedures to ensure that all data from each department within Housing is researched on request during a DHR.	Local	Process identified for receipt of scoping request. Identify suitable recipient who will have access to all information or	CBC Housing			



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			obtain all information. Check List of all systems and data to be checked and returned with scoping.				
18	Bedfordshire Police to ensure that the Cultural Intelligence training is delivered to all staff and officers and is on-going. Part of this delivery is to include the awareness of overshadowing and unconscious bias with multi-complex individuals			Bedfordshire Police			
19	Suicide Prevention group of Public Health BLMK to coordinate and collaborate with partners on a consultation process to implement a working agreeing between agencies for professional discussions to take place following agreed trigger points of			Public Health			



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	multiple attempts to die by suicide						
20	ELFT to review the ongoing support services for those discharged from hospital following multiple attempts to die by suicide			East London Foundation Trust			
21	ELFT to communicate to Crisis workers that the notes should be read whenever practicable prior to speaking to a patient and how asking an open question or them to repeat their history may impact on them.			East London Foundation Trust			
22	Bedfordshire Police to increase awareness of the Home Officer Crime Recording Rules in relation to investigating all crimes and considering Coercive and Controlling behaviour for those DA cases that are graded as medium or standard risk. Also to ensure there is a review procedure			Bedfordshire Police			



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	to ensure this is being correctly addressed.						
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